



## VITA: Free Income Tax Preparation

SCHEDULING BEGINS DECEMBER 15<sup>th</sup>

**By Appointment: January 17 through April 12, 2012**

Prior Year and Amended Returns: June 8, 2012 through November 16, 2012 (Wheaton)

Community Action Agency's free **Volunteer Income Tax Assistance (VITA)** partnership joins IRS certified professionals and volunteers to help the low-to-moderate income community maximize their tax refunds and credits, including EITC (Earned Income Tax Credit). Services are through Montgomery County Department of Health and Human Services' **Community Action Agency's VITA Partnership** with the IRS, the City of Gaithersburg's Bank-On initiative, Family Services, Inc., the City of Rockville, and the Maryland CASH Campaign. **If your family earns less than \$50,000 per year – you can receive FREE tax help and get your 2011 federal and state refunds quickly through "e-filing."** You can choose to open a "free" savings account, and save with a US Savings Bond too! For help, call:

### **COURTHOUSE SQUARE**

30 Courthouse Square, Suite 100  
Rockville, MD 20850

**240-314-8310**

Wednesdays, 3 pm - 9 pm

**1/18/2012 through 4/11/2012**

### **MID COUNTY SERVICE CENTER**

2424 Reedie Drive, Suite 238  
Wheaton, MD 20902

**240-777-1123**

Thursdays, 10 am - 9 pm

**1/19/2012 through 4/12/2012**

### **FAMILY SERVICES, INC.**

610 East Diamond Avenue, Suite 100  
Gaithersburg, MD 20877

**301-258-6395, ext. 6**

Mondays, 2 pm - 4 pm & 5 pm - 9 pm

**1/23/2012 through 4/9/2012**

### **TESS CENTER**

8513 Piney Branch Road  
Silver Spring, MD 20901

**301-565-7675**

Tuesdays, 3 pm - 9 pm

**1/17/2012 through 4/10/2012**

#### **WHAT TO BRING? BE READY! PREVENT FRAUD AND IDENTITY THEFT.**

**The IRS Does Not Allow VITA to prepare taxes without required documentation.**

- **Government issued ID (i.e., Valid Driver's License, Passport, Age of Majority Card)**
- **Social Security Card or Individual Tax Identification Notice (ITIN) for each member of your family. (If you do not have ITINs, we will help you obtain one).**
- **All W2 forms, forms 1098, 1099, and other documents regarding income.**
- **If filing jointly, your spouse must be present.**
- **Copy of last year's tax return (if applicable).**
- **Statement of annual child care expenses prepared by the provider, with their tax ID (Social Security or EIN number).**
- **For Direct Deposit: proof of a bank account, including routing numbers. Or, ask about Bank On!**

Reasonable accommodations available upon request. TTY: 240-773-3556 Maryland Relay: 711